

FEE SCHEDULE

Mediation	Arbitration / Discovery Reference
Administrative Fee: \$100/Party (non-refundable)	Administrative Fee: \$200/Party (non-refundable) Conflict Check / Disclosure Statement Fee: \$200 (non-refundable)

CANCELLATION / RESCHEDULING POLICY**

	Cancellation	Rescheduling
Half Day Matter (5 hours or less) Notice of 11-15 days Notice of 10 days or less	\$200.00 Cancellation Fee* Full Payment Required*	No Charge Varies By Neutral*
Full Day Matter (more than 5 hours) Notice of 16-30 days Notice of 15 days or less	Varies By Neutral* Full Payment Required*	No Charge Varies By Neutral*
Multi-Day Matter (2 or more days) Notice of 31-45 days Notice of 30 days or less	Varies By Neutral* Full Payment Required*	Varies By Neutral* Varies By Neutral*

* Applicable fee to be paid by the party requesting a continuance or cancellation unless otherwise agreed upon.

** Notice of Cancellation/Rescheduling must be submitted to our office in writing.

Each panelist is an independent contractor who sets their own hourly/daily rates. Hourly/daily fees are equally apportioned among parties, unless agreed to otherwise. Fees are the joint and several obligation of all counsel until received in full.